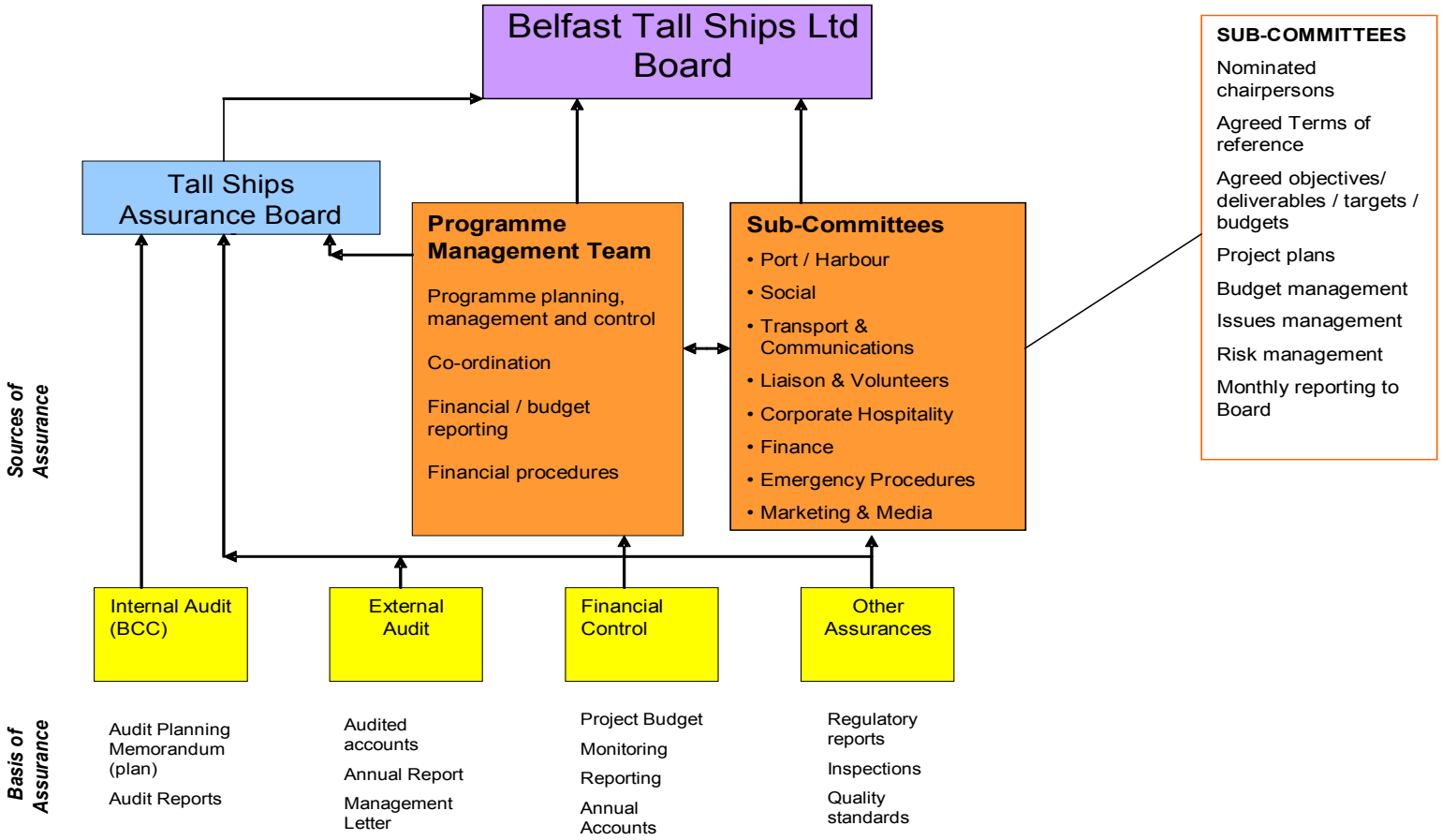
Appendix 1


Belfast Tall Ships Ltd Board
Tall Ships Assurance Board
Programme Management Team
Programme planning, management and control
Co-ordination
Financial / budget reporting
Financial procedures
Sub-Committees
• Port / Harbour
• Social
• Transport & Communications
• Liaison & Volunteers
• Corporate Hospitality
• Finance
• Emergency Procedures
• Marketing & Media
SUB-COMMITTEES
Nominated chairpersons
Agreed Terms of reference
Agreed objectives/ deliverables / targets / budgets
Project plans
Budget management
Issues management
Risk management
Monthly reporting to Board
Sources of Assurance
Internal Audit (BCC)
External Audit
Financial Control
Other Assurances
Basis of Assurance
Audit Planning Memorandum (plan)
Audit Reports
Audited accounts
Annual Report
Management Letter
Project Budget
Monitoring
Reporting
Annual Accounts
Regulatory reports
Inspections
Quality standards